



Sir P. T. Science College, Modasa

Managed by : The M. L. Gandhi Higher Education Society, Modasa.

(Accredited B** by NAAC)

Post Box No. 1, MODASA - 383 315 (Gujarat)

Website : www.sptscmod.ac.in

Email : Sirptscience127@gmail.com

सर पी. टी. सायन्स कॉलेज, मोडासा

मोडासा-३८३ ३१५ (गुजरात)

ग्रेड नंबर - ६३

College Code : 127 / 32

Ref. No.

Date : 27/06/2022

Minutes of meeting of Internal Quality Assurance Cell

Date: 27.06.2022

Time: 11:30 AM

Venue: Library Meeting Room

IQAC meeting for Academic Session 2022-23 was held on 27th June 2022 at 11.30 AM. The following members attended the meeting.

Sr. No.	Name of the Member	Designation	Sign
1.	Dr. K. P. Patel	Principal and Chairman, IQAC	
2.	Dr. S. D. Vediya	Coordinator, IQAC	
3.	Shri Rajeshbhai Makvana	Administrative Officer	
4.	Dr. R. H. Parmar	Senior Faculty	
5.	Dr. D. R. Fudani	Senior Faculty	
6.	Dr. M. P. Gongiwala	Senior Faculty	
7.	Dr. S. V. Patel	Senior Faculty	
8.	Dr. V. R. Patel	Senior Faculty	
9.	Prof. A. J. Modi	Member Society	
10.	Shri S. M. Shah	Management Representative	
11.	Shri Mansukhbhai Patel	Industrialist	
12.	Prin. A.M. Prajapati	Alumni President	

Sr. No.	Invited Member Present	Designation	Sign
1.	Dr. J. N. Patel	Senior Faculty	
2.	Dr. K. M. Patel	Senior Faculty	
3.	Dr. M. S. Jangid	Alumni Member	
4.	Dr. H. S. Kharadi	Alumni Member	

The chairperson Dr. K. P. Patel welcomed the members of IQAC committee and other invited members which was followed by a brief review about AQAR by Prof. S. D. Vediya, Coordinator, IQAC. Meeting had been conducted for the discussion of following agenda.



Principal
Sir P. T. Science College
Modasa-383315, Dist. Arvalli.

Co-ordinator



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मोडासा-383 315 (गुजरात)

ઝોલ નંબર - ૯૩

College Code : 127 / 32

Meeting Agenda

- Ref. No. (1) Review of academic and extra-curricular activities carried out during academic year 2021-2022
- (2) Planning for activities and classes for the academic year 2022-23
- (3) Reviewing the details AQAR for the A.Y. 2021-22 and identifying the points to be improved for A.Y. 2022-23.
- (4) Updating of institute website.
- (5) Analysis of students' placement for the batch, Academic year 2021-22
- (6) Review on add-on courses going to be offered for the academic year 2022-23
- (7) Any other point with permission from the chair.

Date : 27 / 06 / 2022

Agenda 1: Review of academic and extra-curricular activities carried out during academic year 2021-2022

A brief idea about academic activities was given by head of the departments. Briefing of extra-curricular activities were provided by co-ordinators of NSS, NCC and cultural committee. All activities have been reviewed and suggestions were given for further improvement by the members present in the meeting

Agenda 2: Planning for activities and classes for the academic year 2022-23

Suggestions had been invited from the members for effective implementation of various activities and classes for the academic year. Head of the departments come up with schedule of classes with evenly distributed workloads among faculty members. Exam committee have given tentative planning for conduction of exam. NSS and NCC co-ordinators have given brief idea about the upcoming events to be conducted during the year. Cultural committee has also given brief idea about the programmes going to be held during the year.


Principal

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Co-ordinator

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Ref. No. **Agenda 3: Reviewing the details AQAR for the A.Y. 2021-22 and identifying the points to be improved for A.Y. 2022-23** Date: 27/06/2022

A brief presentation was made by Prof. G. L. Vekaria about IQAC activities and collected data for the submission of AQAR for the academic year 2021-22. On the bases of that, the AQAR submission planning was done. AQAR duties have been distributed among committee members and decided the submission should be made as soon as possible.

Agenda 4: Updating of institute website

Activities of previous academic year had been discussed to upload on the website to keep website updated.

Agenda 5: Analysis of students' placement for the batch, Academic year 2021-22

Placement committee has presented the report of the placement activities conducted during the academic year 2021-22. Detailed discussion had been made on the planning for ongoing year placement activities along with the suggestion implementation for further improvement.

Agenda 6: Review on add-on courses going to be offered for the academic year 2022-23

Representative of each department has presented their designed add-on courses. Committee members had reviewed the courses and give their acceptance along with suggestions of improvement.

Agenda 7: Any other point with permission from the chair.

Discussion: Points were discussed for overall improvement of organization and teaching practices.


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ઝોન નંબર - ૯૩

College Code : 127 / 32

Ref. No.

Date : 19 / 12 / 2022

Minutes of meeting of Internal Quality Assurance Cell

Date: 19.12.2022

Time: 11:30 AM

Venue: Library Meeting Room

IQAC meeting for Academic Session 2022-23 was held on 19th December 2022 at 11.30 AM. The following members attended the meeting.

Sr. No.	Name of the Member	Designation	Sign
1.	Dr. K. P. Patel	Principal and Chairman, IQAC	
2.	Dr. S. D. Vediya	Coordinator, IQAC	
3.	Shri Rajeshbhai Makvana	Administrative Officer	
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The chairperson Dr. K. P. Patel welcomed the members of IQAC committee and other invited members which was followed by a brief review about AQAR by Prof. S. D. Vediya, Coordinator, IQAC. Meeting was held to discuss following points.



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College Code : 127 / 32

Ref. No.

Date : 19 / 12 / 2022

Meeting Agenda

- (1) Review of minutes of previous IQAC Meeting and subsequent action taken.
- (2) Planning for various activities to be conducted during the even semesters of academic year 2022-23
- (3) Status of resources and infrastructure requirement for all departments.
- (4) Discussion on Bridging Gap of Industry – Institute.
- (5) Result review of odd previous semester.
- (6) Any other point with permission from the chair

Agenda 1: Review of minutes of previous IQAC Meeting and subsequent action taken.

The minutes of previous meeting which was held on 27th June, 2022, were presented by IQAC coordinator and reviewed by the committee. Chairperson evaluated the work done by committee members during the semester and made sure that the entire task has been completed as per the discussion in previous meeting.

Agenda 2: Planning for various activities to be conducted during the even semesters of academic year 2022-23

Planning of activities and events going to be organised in the even semesters was briefed by the co-ordinators of NSS, NCC and Cultural committee. Tentative dates and framework of the events have been decided by the committee members along with the suggestions of improvement.




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मोल लंकर - ६३

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Ref. No.

Date : 19 / 12 / 2022

Agenda 3: Status of resources and infrastructure requirement for all departments.

To improve the education, resources and infrastructure are one of the important factors. Chair of the meeting asked to prepare a list of requirements for the proper functioning of labs and classes. It has been decided that one faculty under the guidance of head of the department would prepare the list and submit to the principal within two days of the meeting.

Agenda 4: Discussion on Bridging Gap of Industry – Institute.

To improve the students' placement ration, gap points between industry and institute had been identified and probable solution for the same had been discussed. Committee members have assigned the duties to take action to fulfil the gaps and to increase the number of placed students.

Agenda 5: Result review of odd semesters.

As students have studied previous semester in hybrid mode, online and offline both, it had a great impact on their results. So, the result has been analysed and possibilities have been discussed to improve it. All the faculty members have been asked to discuss the issues with the students personally.

Agenda 6: Any other point with permission from the chair.

Discussion: A brief conversation was made about the making campus greener and opinions were invited from the members.


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